

GENERAL ORDER

FAIRFAX COUNTY POLICE DEPARTMENT



SUBJECT: TRAFFIC ENFORCEMENT OFFICERS	NUMBER:	530.5
CANCELS ORDER DATED: 4-1-98	DATE:	10-1-10

I. PURPOSE

This general order is issued to establish guidelines and procedures for the Traffic Enforcement Officers of the Fairfax County Police Department. The Traffic Enforcement Officers' mission is to enforce various traffic laws specifically related to parking violations within Fairfax County. In addition, Traffic Enforcement Officers also provide operational support to the Department as needed.

II. POLICY

All Traffic Enforcement Officers have the enforcement powers delineated to a Conservator of the Peace, as established under the Code of Virginia, 19.2-13, with limitations and responsibilities as established in this general order.

III. PROCEDURES

- A. Duties and responsibilities are limited to the enforcement of laws and ordinances of the State of Virginia and the County of Fairfax as they pertain to parking violations, registration and inspections, and abandoned vehicles. Other duties may be assigned in accordance with the limitations of their authority, and with the approval of the commander of the Operations Support Bureau, Patrol Bureau commander, or their designee.
 - 1. Enforcement of these statutes is restricted to the issuance of Notice of Parking Violation, PD 172. Excluding exigent circumstances, the issuance of the Uniform Traffic Summons or affecting any other form of arrest, including criminal arrests, is prohibited.
 - 2. In those circumstances where a Traffic Enforcement Officer is required to make a physical arrest, a regular sworn officer should be requested as soon as possible to provide assistance. Personal safety should be the paramount consideration governing this decision.
 - 3. All physical arrests will be reviewed by the Traffic Enforcement Officers' commander on a case-by-case basis to ascertain conformity to policy and guidelines.

GENERAL ORDER

FAIRFAX COUNTY POLICE DEPARTMENT



SUBJECT: TRAFFIC ENFORCEMENT OFFICERS	NUMBER:	530.5
CANCELS ORDER DATED: 4-1-98	DATE:	10-1-10

- B. The authority as a Conservator of the Peace shall be in effect only while in uniform and on assigned duty. The limits of jurisdiction and authority shall include all jurisdictions and boundaries in Fairfax County as described in Regulation 101 - Authority and Jurisdiction.
- C. Traffic Enforcement Officers are issued uniforms which distinguish them from police officers. Uniforms, weapons, or any other equipment approved by the Chief of Police are authorized to be worn while on-duty. Authorized weapons will be carried only after completion of specific courses of training, conducted by the Criminal Justice Academy or approved authority.
- D. Persons hired as Conservators of the Peace shall complete an approved course of study, as required by the Department of Criminal Justice Services (DCJS), prior to their appointment by the Fairfax County Circuit Court. Traffic Enforcement Officers shall annually complete mandatory in-service training, as required by DCJS, in cooperation with the Criminal Justice Academy.
- E. Field Training for newly hired Traffic Enforcement Officers shall be conducted by members of the Traffic Enforcement Unit assigned to the Traffic Division.
- F. All vehicles shall be operated in accordance with General Order 501.1-Operation of Police Vehicles. Pursuit driving and response driving as defined in General Order 501.1 are strictly prohibited. Use of the police cruiser to stop violators is also prohibited. In incidents of serious traffic violations, where immediate apprehension is appropriate, an attempt should be made to obtain the information necessary to obtain a warrant or the assignment of a sworn officer should be requested.
- G. Traffic Enforcement Officers normally will not respond to police-related complaints, services, or other activities other than those related to their duties and responsibilities as established in this general order. Traffic Enforcement Officers should politely explain to citizens the limitations of their authority and assist by requesting a sworn officer to respond.
- H. Traffic Enforcement Officers may be utilized for traffic control at incidents such as crash scenes, disabled vehicle calls, or other approved traffic control assignments.

GENERAL ORDER

FAIRFAX COUNTY POLICE DEPARTMENT



SUBJECT: TRAFFIC ENFORCEMENT OFFICERS	NUMBER: 530.5
CANCELS ORDER DATED: 4-1-98	DATE: 10-1-10

- I. Vehicle impoundments will be in accordance with General Order 520.4 - Impoundment or Seizure of Motor Vehicles. Vehicles that are parked on County and state roads in a state of deterioration with evidence of prolonged immobility should be targeted for impoundment. Vehicles parked in violation of law, (i.e., expired registration or inspection), should also be targeted for impoundment when there is evidence of previous parking tickets for violations which have not been resolved. Vehicles targeted for impoundment may be identified by the issuance of PD 43-Unattended Vehicle Check.
- J. Vehicle impoundments may also occur when it is determined that a vehicle is in violation of Fairfax County Code 82-5-41 (Parking Scofflaw). No other violation is required to be issued. The impound form (PD 48) shall be marked to hold the vehicle and indicate that release shall be at the approval of the Department of Tax Administration. The tow truck operator shall be notified of the hold. The Department of Tax Administration shall also be notified that the vehicle has been impounded.

IV. RESPONSIBILITIES:

- A. Traffic Enforcement Officers will be assigned organizationally within a patrol station or the Traffic Division.
- B. Traffic Enforcement Officers will be under the direct supervision of a patrol supervisor or the Traffic Enforcement supervisor (if assigned to the Traffic Division).

The Traffic Enforcement supervisor or designated patrol supervisor shall be responsible for the overall operational and administrative supervision of the Traffic Enforcement Officer to include duty assignments, training, and internal investigations.

- C. All applicable regulations and general orders shall govern the conduct of Traffic Enforcement Officers.

V. LAW ENFORCEMENT RELATED INJURIES

- A. ON-DUTY INJURIES

GENERAL ORDER

FAIRFAX COUNTY POLICE DEPARTMENT



SUBJECT: TRAFFIC ENFORCEMENT OFFICERS	NUMBER: 530.5
CANCELS ORDER DATED: 4-1-98	DATE: 10-1-10

Traffic Enforcement Officers who sustain a personal injury during their normal tour of duty shall report the circumstances orally to the appropriate supervisor, who shall investigate the circumstances surrounding the injury in accordance with applicable general orders.

B. OFF-DUTY INJURIES

All Traffic Enforcement Officers shall report in writing to the Chief of Police the facts and circumstances of any personal injury sustained while off-duty, which may interfere with the performance of duty. Such report shall be made within 48 hours of the injury, or as soon as the employee is physically capable of doing so in accordance with General Order 330, Reporting Personal Injuries.

VII. LEGAL REFERENCES:

Code of the County of Fairfax, Virginia 82-5-41

Code of Virginia 19.2-13

VIII. ACCREDITATION STANDARDS REFERENCE

VLEPSC

OPR.

07.01

07.04

GENERAL ORDER

FAIRFAX COUNTY POLICE DEPARTMENT



SUBJECT: TRAFFIC ENFORCEMENT OFFICERS

NUMBER: 530.5

CANCELS ORDER DATED: 4-1-98

DATE: 10-1-10

This general order becomes effective October 1, 2010 and rescinds all previous rules and regulations pertaining to the subject.

ISSUED BY:

A handwritten signature in cursive script, appearing to read "M. M. [unclear]".

Chief of Police

APPROVED BY:

A handwritten signature in cursive script, appearing to read "Atk [unclear]".

County Executive